

LIVING BEYOND BREAST CANCER
FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2020
(WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2019)



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**LIVING BEYOND BREAST CANCER
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YEAR ENDED DECEMBER 31, 2020**

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Living Beyond Breast Cancer
Bala Cynwyd, Pennsylvania

We have audited the accompanying financial statements of Living Beyond Breast Cancer (a nonprofit organization), which comprise the statement of financial position as of December 31, 2020, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Living Beyond Breast Cancer as of December 31, 2020, and the changes in its net assets and its cash flow for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Living Beyond Breast Cancer's 2019 financial statements, and our report dated March 19, 2020, expressed an unmodified opinion on those financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2019, is consistent, in all material respects, with the audited financial statements from which it has been derived.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

Plymouth Meeting, Pennsylvania
March 23, 2021

LIVING BEYOND BREAST CANCER
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2020
(WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2019)

	2020	2019
ASSETS		
CURRENT ASSETS		
Cash and Cash Equivalents	\$ 3,461,359	\$ 2,664,829
Grants, Bequests and Contributions Receivable	88,424	212,661
Prepaid Expenses	43,283	40,233
Total Current Assets	3,593,066	2,917,723
INVESTMENTS	12,633,029	11,076,713
PROPERTY AND EQUIPMENT		
Office Furniture and Equipment	153,331	144,647
Software	56,359	56,359
Leasehold Improvements	10,125	10,125
Total	219,815	211,131
Less: Total Accumulated Depreciation	167,316	150,291
Total Property and Equipment	52,499	60,840
OTHER ASSETS		
Security Deposits	12,687	11,360
Total Other Assets	12,687	11,360
Total Assets	\$ 16,291,281	\$ 14,066,636
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts Payable	\$ 58,269	\$ 109,693
Accrued Salaries	7,789	72,421
Accrued Vacation	31,535	32,262
Accrued Payroll Taxes	4,623	2,703
Paycheck Protection Program Loan	351,400	-
Total Current Liabilities	453,616	217,079
DEFERRED RENT	11,983	23,772
Total Liabilities	465,599	240,851
NET ASSETS		
Without Donor Restrictions	14,653,529	12,881,510
With Donor Restrictions	1,172,153	944,275
Total Net Assets	15,825,682	13,825,785
Total Liabilities and Net Assets	\$ 16,291,281	\$ 14,066,636

See accompanying Notes to Financial Statements.

**LIVING BEYOND BREAST CANCER
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2020
(WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2019)**

	Without Donor Restrictions	With Donor Restrictions	Total 2020	Total 2019
REVENUE AND OTHER SUPPORT				
Grants	\$ 472,972	\$ 146,243	\$ 619,215	\$ 707,323
Special Events	215,100	1,500	216,600	764,076
Individual and Corporate Bequests and Contributions	1,656,724	495,295	2,152,019	2,200,449
Conference Fees	21,496	-	21,496	83,078
Sponsorship Fees	483,055	1,321,750	1,804,805	1,717,655
Donated Services	44,744	-	44,744	24,202
Gifts In-Kind	1,214	-	1,214	110,367
Total	<u>2,895,305</u>	<u>1,964,788</u>	<u>4,860,093</u>	<u>5,607,150</u>
Net Assets Released from Restrictions	1,736,910	(1,736,910)	-	-
Total Revenue and Other Support	<u>4,632,215</u>	<u>227,878</u>	<u>4,860,093</u>	<u>5,607,150</u>
EXPENSES				
Program Expenses:				
Educational/Other Programs	<u>3,450,824</u>	-	<u>3,450,824</u>	<u>4,298,578</u>
Total Program Expenses	<u>3,450,824</u>	-	<u>3,450,824</u>	<u>4,298,578</u>
Support Services:				
Administrative and General	396,123	-	396,123	376,726
Fundraising	<u>291,716</u>	-	<u>291,716</u>	<u>456,465</u>
Total Support Services	<u>687,839</u>	-	<u>687,839</u>	<u>833,191</u>
Total Expenses	<u>4,138,663</u>	-	<u>4,138,663</u>	<u>5,131,769</u>
Change in Net Assets Before Other Income	493,552	227,878	721,430	475,381
OTHER INCOME				
Investment Income, Net of Fees	245,824	-	245,824	373,947
Realized Gain on Investments	13,597	-	13,597	268,787
Unrealized Gain on Investments	<u>1,019,046</u>	-	<u>1,019,046</u>	<u>968,776</u>
Total Other Income	<u>1,278,467</u>	-	<u>1,278,467</u>	<u>1,611,510</u>
CHANGE IN NET ASSETS	1,772,019	227,878	1,999,897	2,086,891
Net Assets - Beginning of Year	<u>12,881,510</u>	<u>944,275</u>	<u>13,825,785</u>	<u>11,813,424</u>
NET ASSETS - END OF YEAR	<u>\$ 14,653,529</u>	<u>\$ 1,172,153</u>	<u>\$ 15,825,682</u>	<u>\$ 13,900,315</u>

See accompanying Notes to Financial Statements.

**LIVING BEYOND BREAST CANCER
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2020
(WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2019)**

	Educational/ Other Programs	General and Administrative	Fundraising	Total Support Services	Total 2020	Total 2019
Salaries	\$ 1,737,631	\$ 194,926	\$ 181,607	\$ 376,533	\$ 2,114,164	\$ 2,118,349
Payroll Taxes and Employee Benefits	387,059	43,420	40,453	83,873	470,932	478,280
Bad Debt Expense	-	-	-	-	-	1,734
Conference Expenses	131,834	3,256	4,007	7,263	139,097	729,261
Delivery	1,359	556	12	568	1,927	9,806
Dues and Subscriptions	3,485	7,627	120	7,747	11,232	15,259
Equipment	-	1,517	-	1,517	1,517	6,230
Equipment Rental and Maintenance	4,188	10,255	-	10,255	14,443	21,415
Grants - Golder Recipients	-	-	-	-	-	58,313
Graphic Design	49,570	720	1,440	2,160	51,730	109,618
Insurance	8,410	943	879	1,822	10,232	10,455
LBBC National Fund Grants	250,994	-	-	-	250,994	43,021
Mission Delivery Expenses	-	-	-	-	-	1,253
Office and Program Expenses	32,003	1,880	6,537	8,417	40,420	71,310
Postage	13,393	1,212	8,646	9,858	23,251	43,154
Printing	26,336	7,527	9,268	16,795	43,131	63,924
Professional Fees	415,104	65,355	15,931	81,286	496,390	812,798
Rent and Utilities	108,508	12,171	11,342	23,513	132,021	138,452
Speakers and Expenses	11,683	-	-	-	11,683	43,916
Staff Development	922	1,550	105	1,655	2,577	12,127
Telephone	21,723	1,244	1,165	2,409	24,132	31,553
Travel	3,235	118	279	397	3,632	36,556
Website and Database Development	199,629	22,622	9,925	32,547	232,176	124,716
Depreciation	-	17,024	-	17,024	17,024	15,700
Total Expenses Before In-Kind Expenses	<u>3,407,066</u>	<u>393,923</u>	<u>291,716</u>	<u>685,639</u>	<u>4,092,705</u>	<u>4,997,200</u>
In-Kind Expenses:						
Conference Expenses	7,544	-	-	-	7,544	16,755
Professional Fees	5,000	2,200	-	2,200	7,200	92,700
Printing	1,214	-	-	-	1,214	1,214
Speakers	30,000	-	-	-	30,000	18,000
Travel	-	-	-	-	-	4,400
Website and Database Development	-	-	-	-	-	1,500
Total In-Kind Expenses	<u>43,758</u>	<u>2,200</u>	<u>-</u>	<u>2,200</u>	<u>45,958</u>	<u>134,569</u>
Total Functional Expenses	<u>\$ 3,450,824</u>	<u>\$ 396,123</u>	<u>\$ 291,716</u>	<u>\$ 687,839</u>	<u>\$ 4,138,663</u>	<u>\$ 5,131,769</u>

See accompanying Notes to Financial Statements.

LIVING BEYOND BREAST CANCER
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2020
(WITH COMPARATIVE TOTALS FOR DECEMBER 31, 2019)

	2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in Net Assets	\$ 1,999,897	\$ 2,012,361
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation	17,024	15,700
Realized and Unrealized Gain on Investments, Net	(1,032,643)	(1,237,563)
Donated Stock	(192,194)	(398,811)
Changes in Operating Assets and Liabilities:		
(Increase) Decrease:		
Grants and Contributions Receivable	124,237	(170,701)
Prepaid Expenses	(3,050)	(21,522)
Security Deposits	(1,327)	-
Increase (Decrease):		
Accounts Payable	(51,423)	41,209
Accrued Salaries	(64,632)	5,405
Accrued Vacation	(727)	4,320
Accrued Payroll Taxes	1,920	(608)
Deferred Rent	(11,789)	(11,726)
Net Cash Provided by Operating Activities	785,293	238,064
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of Investments	(3,843,554)	(3,351,506)
Proceeds from Sales of Investments	3,512,075	3,169,556
Purchases of Property and Equipment	(8,684)	(4,542)
Net Cash Used by Investing Activities	(340,163)	(186,492)
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from PPP Loan	351,400	-
NET INCREASE IN CASH AND CASH EQUIVALENTS	796,530	51,572
Cash and Cash Equivalents - Beginning of Year	2,664,829	2,613,257
CASH AND CASH EQUIVALENTS - END OF YEAR	\$ 3,461,359	\$ 2,664,829

See accompanying Notes to Financial Statements.

**LIVING BEYOND BREAST CANCER
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

In 1991, a group of women sought out information designed to help them after completing primary treatment for breast cancer only to realize that existing resources were either inadequate or not available at all. To address this, they created Living Beyond Breast Cancer (LBBC) as a Philadelphia-based educational nonprofit.

Since then, LBBC has grown into a nationally recognized organization whose vision is a world where no one impacted by breast cancer feels uninformed or alone. To strive toward reaching that vision, LBBC's mission is to connect people with trusted breast cancer information and a community of support. LBBC addresses the current needs of people affected by breast cancer, whether they are newly diagnosed, in treatment, recovery or living with a history of or managing a metastatic breast cancer. Resources are developed in collaboration with the nation's leading oncologists, health professionals, and ally organizations and are delivered by people who understand the physical and emotional complexities of breast cancer. LBBC offers its programs and services in a variety of printed and digital formats.

Since its founding in 1991, LBBC has assisted thousands of individuals affected by breast cancer. In addition, LBBC has received a four-star "exceptional" rating from Charity Navigator for 15 consecutive years, an honor signifying we outperform 99% of other related charities in fiscal management, responsibility, and transparency.

The organization's primary funding comes from individuals, corporations, special events, charitable foundations, and conference fees.

Services

Website

A place where easy to understand information and resources for women impacted by breast cancer can be found in written, audio, and video formats. www.lbbc.org

Breast Cancer Helpline

(888) 753-LBBC (5222)

Women volunteers with a personal history of breast cancer offering emotional support and practical information through a confidential exchange.

Publications

Guides to Understanding Breast Cancer and Metastatic Breast Cancer Series

Booklets addressing your needs whether you are newly diagnosed, in treatment, years beyond your diagnosis or living with metastatic disease.

Conferences

National events providing information in large sessions and interactive workshops led by breast cancer experts to help you and caregivers make informed decisions. These conferences were held virtually in 2020.

**LIVING BEYOND BREAST CANCER
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

**NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

Nature of Organization (Continued)

Programs

LBBC has one major program and the remaining disclosures relate to the execution of this program.

Webinars & Live Webcast Programs

Regular education seminars, accessible by phone, online, or via social media, highlighting specific topics related to breast cancer.

Financial Assistance

Grants up to \$1,000 are provided to women in active treatment for breast cancer and facing financial hardship in the United States.

Blogs

LBBC believes there is power in telling a personal story and sharing experiences, for both the writer and the reader. Their blog features stories of women affected by breast cancer as well as those of family members, friends, and caregivers. They detail how they faced the complex medical, psychosocial, emotional, legal, and financial challenges of the disease.

Basis of Presentation

The financial statements of LBBC have been prepared on the accrual basis of accounting. LBBC reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net Assets Without Donor Restrictions – Consist of normal operations.

Net Assets With Donor Restrictions – Represent net assets subject to donor-imposed stipulations that will be met by actions of LBBC and/or the passage of time.

Use of Estimates

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**LIVING BEYOND BREAST CANCER
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

**NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

Cash and Cash Equivalents

For purposes of the statement of cash flows, LBBC considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

Investments

Investments are recorded at fair value on a recurring basis. Fair value measurement is based upon quoted prices, if available. If quoted prices are not available, fair values are measured using independent pricing models or other model-based valuation techniques such as the present value of future cash flows, adjusted for the security's credit rating, prepayment assumptions, and other factors such as credit loss assumptions. Securities valued using Level 1 inputs include those traded on an active exchange, such as the New York Stock Exchange, as well as U.S. Treasury and other U.S. government and agency mortgage-backed securities that are traded by dealers or brokers in active over-the-counter markets. LBBC does not have any securities that are valued using Level 2 or Level 3 inputs.

Investments are exposed to various risks, such as interest rate, credit, and overall market volatility risk. Due to the level of risk associated with certain investments, it is reasonably possible that changes in the values of the investments will occur in the near term and that such changes could materially change the amounts reported in the statement of financial position.

The carrying amounts for cash equivalents approximate their fair value because of their short-term maturity.

Property and Equipment

LBBC capitalizes all expenditures for office furniture, equipment and leasehold improvements in excess of \$1,500. Purchased office furniture, equipment and leasehold improvements are carried at cost. Any donated equipment is carried at the approximate fair value at the date of donation. Depreciation of furniture and equipment is computed using the straight-line method over the assets' estimated useful lives. Leasehold improvements are amortized over the shorter of their estimated useful lives or the related lease life.

Gifts In-Kind

Contributions of donated in-kind items are recorded at their fair value in the period received. The in-kind contributions have been recorded as support and are also included as an expense in the statement of activities. Gifts in-kind amounted to \$1,214 for the year ended December 31, 2020.

**LIVING BEYOND BREAST CANCER
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

**NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

Donated Services

Donated services are recognized as contributions if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, and would otherwise be purchased by LBBC. Donated services that met the requirements for recognition amounted to \$44,744 for the year ended December 31, 2020, and have been recognized in income and the related expenses.

Volunteers also provided services throughout the year that are not recognized as contributions in the financial statements since the recognition criteria were not made. Volunteers provided 1,014 hours of service during the year ended December 31, 2020.

Grants, Bequests, and Contributions

Contributions received, including grants and bequests, are recorded as increases in net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of donor restrictions. All contributions are available for unrestricted use unless specifically restricted by the donor. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Unconditional promises to give due in the next year are recorded at their net realizable value.

Pledges receivable (i.e., a promise dependent only on passage of time or demand by the donee for performance), with payments due to future periods, are required to be recorded as restricted support unless explicit donor stipulations or circumstances surrounding the receipt of a promise make it clear that the donor intended their contribution to be used to support activities within the current period. Unconditional pledges to give cash in future years generally increase net assets with donor restrictions.

LBBC records unconditional pledges to give at the estimated present value of the future cash flows, net of allowances to include net realizable value based upon management's analysis of specific pledges made. LBBC provides for uncollectible contributions receivable using the allowance method, which is based on management's judgment concerning historical collectability and analysis of individual contributions receivable. Past due receivables are individually analyzed for collectability and written off when all efforts at collection have been exhausted. An allowance for uncollectible accounts was not necessary at December 31, 2020.

Functional Allocation of Expenses

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include rents and utilities, audit fees, office supplies, postage, insurance, bank fees, credit card fees, payroll and FSA fees, investment fees, telephone and computer consulting fees, as well as salaries, payroll taxes and benefits, all of which are allocated based on the estimates of time and effort each employee spends throughout the year under each of LBBC's three job classes: education, administration and fundraising.

**LIVING BEYOND BREAST CANCER
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

**NOTE 1 ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(CONTINUED)**

Income Taxes

LBBC is recognized as an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code (IRC) of 1986. LBBC follows the income tax standard for uncertain tax positions. This standard had no impact on LBBC's financial statements as management has not made any uncertain tax positions.

LBBC's tax returns are subject to review and examination by federal, state, and local authorities. LBBC is not aware of any activities that would jeopardize its tax-exempt status.

Concentration of Credit Risk

LBBC has cash at a bank, which, at various times during the year, exceeded \$250,000, the amount insured by the Federal Deposit Insurance Corporation.

Reclassifications

Certain prior year amounts were reclassified to conform to the current year presentation.

Subsequent Events

In preparing these financial statements, LBBC has evaluated events and transactions for potential recognition or disclosure through March 23, 2021, the date the financial statements were available to be issued.

Subsequent to December 31, 2020, LBBC received a second loan through the Paycheck Protection Program. The terms of the loan are disclosed in Note 5.

NOTE 2 INVESTMENTS

Investments consist of the following at December 31, 2020:

	<u>Cost</u>	<u>Fair Value</u>
Mutual Funds	\$ 4,018,558	\$ 4,956,825
Common Stock	585,975	622,225
Exchange-Traded Funds	4,506,381	5,810,949
Fixed Income	334,546	337,765
Other Assets	150,985	155,487
Money Funds	749,778	749,778
Total Investments	<u>\$ 10,346,223</u>	<u>\$ 12,633,029</u>

**LIVING BEYOND BREAST CANCER
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 3 NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are available for the following purposes at December 31, 2020:

LBBC Fund Grants	\$ 469,668
2021 Conferences	175,000
2021 Gala	9,000
2021 Yoga Sponsorship	118,485
Research, Publications, and Training	400,000
Total Net Assets With Donor Restrictions	<u>\$ 1,172,153</u>

NOTE 4 DONOR-IMPOSED RESTRICTIONS

Net assets of \$1,736,910 were released from donor restrictions by incurring expenses satisfying the restricted purposes specified by the donors. The following purpose restrictions were accomplished during the year ending December 31, 2020.

LBBC Fund Grants	\$ 287,660
2020 Conferences	1,001,750
2020 Gala	5,000
2020 Yoga Sponsorship	5,000
Research, Publications, and Training	437,500
Total	<u>\$ 1,736,910</u>

NOTE 5 PAYCHECK PROTECTION PLAN LOAN

On May 5, 2020 LBBC received a loan from Univest Bank in the amount of \$351,400 to fund payroll, rent, and utilities through the Paycheck Protection Program (the "PPP Loan"). The original loan agreement was written prior to the PPP Flexibility Act of 2020 (June 5) and was due over twenty-four months, deferred for six months. Subsequent to this, the law changed the loan deferral terms retroactively. The PPP Flexibility Act and subsequent regulations supersede the loan agreement. The PPP Loan bears interest at a fixed rate of 1.0% per annum, with the first six months of interest deferred, has a term of two years, and is unsecured and guaranteed by the U.S. Small Business Administration. Payment of principal and interest is deferred until the date on which the amount of forgiveness is remitted to the lender or, if LBBC fails to apply for forgiveness within 10 months after the covered period, then payment of principal and interest shall begin on that date. These amounts may be forgiven subject to compliance and approval based on the timing and use of these funds in accordance with the program. To the extent that all or part of the PPP Loan is not forgiven, LBBC will be required to pay interest on the PPP Loan at a rate of 1.0% per annum.

**LIVING BEYOND BREAST CANCER
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 5 PAYCHECK PROTECTION PLAN LOAN (CONTINUED)

In January 2021 LBBC received a second PPP loan in the amount of \$311,133. The loan bears interest at a fixed rate of 1%, with the first six months of interest deferred, has a term of five years, is unsecured and is guaranteed by the SBA. Payment of principal and interest is deferred until the date on which the amount of forgiveness is remitted to the lender or, if LBBC fails to apply for forgiveness within 10 months after the covered period, then payment of principal and interest shall begin on that date. These amounts may be forgiven subject to compliance and approval in accordance with the terms of the program.

NOTE 6 RETIREMENT PLAN

LBBC maintains a 401(k) plan available to all eligible employees. Employee contributions to the plan are based upon employee compensation, subject to limits prescribed by the IRC. In 2020, LBBC made a nonelective, contribution of 3% of gross salaries for each employee regardless if the employee contributed and then maximum up to 4% match of compensation for all eligible employees. For the year ended December 31, 2020, LBBC's contribution amounted to \$142,595.

NOTE 7 COMMITMENTS

Operating Leases

LBBC leases office space under an operating lease which expires August 31, 2021. For the year ended December 31, 2020, rent expense under this lease excluding utility expense amounted to \$132,549. LBBC records periodic rental expense over the life of the lease. The deferred rent was \$11,983 as of December 31, 2020.

LBBC also leases equipment under three operating leases. Rental expense on leased equipment was \$9,857 for the year ended December 31, 2020.

At December 31, 2020, the future minimum lease payments for all leases are as follows:

<u>Year Ending December 31,</u>	<u>Amount</u>
2021	\$ 148,374
2022	10,158
2023	3,344
Total	<u>\$ 161,876</u>

Subsequent to year-end, in February 2021 the office lease was extended through February 2022 and requires monthly payments of \$6,311 beginning in September 2020.

**LIVING BEYOND BREAST CANCER
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 8 RELATED PARTIES

LBBC used the audio/visual services of Drive North Digital LLC. The owner of this company is the spouse of the CEO of the organization. The amount paid to the company during 2020 was \$35,100. At December 31, 2020, LBBC owed Drive North Digital LLC \$4,198.

NOTE 9 FAIR VALUE MEASUREMENTS

LBBC uses fair value measurements to record fair value adjustments to investments, as described in Note 1 – Summary of Significant Accounting Policies.

The following table presents LBBC’s fair value hierarchy for those investments measured at fair value on a recurring basis as of December 31, 2020.

	Level 1	Level 2	Level 3	Total
Mutual Funds	\$ 4,956,825	\$ -	\$ -	\$ 4,956,825
Common Stock	622,225	-	-	622,225
Exchange-Traded Funds	5,810,949	-	-	5,810,949
Fixed Income	337,765	-	-	337,765
Other Assets	155,487	-	-	155,487
Total	<u>\$ 11,883,251</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,883,251</u>

The table above does not include \$749,778 of money funds recorded at cost which approximates fair value.

NOTE 10 LIQUIDITY

LBBC has \$16,182,812 of financial assets available within one year of the statement of financial position date consisting of cash of \$3,461,359, contributions receivable of \$88,424, and short-term investments of \$12,633,029. \$1,172,153 of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the balance sheet date. The contributions receivable are subject to time restrictions, but will be collected within one year. LBBC has a goal to maintain financial assets, which consist of cash and short-term investments, on hand to meet 60 days of normal operating expenses, which are, on average, approximately \$693,300. As part of its liquidity management, LBBC invests cash in excess of daily requirements in various short-term investments including certificates of deposit, money market accounts, and short-term treasury instruments.

